



Supreme Court of the State of New York  
Justice's Chambers  
1 Court Street  
Riverhead, New York 11901  
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Hon. Paul J. Baisley, Jr.  
Justice

**MEMORANDUM**

From: Hon. Paul J. Baisley, Jr., J.S.C., Presiding Justice of the Supreme Court, Civil Parts

Date: March 1, 2022

Re: Calendar Control Part Appearances

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Effective March 21, 2022, all appearances in the Calendar Control Part will require in-person appearances by all counsel and self-represented litigants.

The Ready Day Calendar will be called at 9:30 a.m. The Pre-Trial/Reserve Calendar will be called at 10:30 a.m. Counsel on the Slip Calendar shall continue to appear at 9:30 a.m.